

Notice of Meeting of East Bridgford Parish Council

Dear Cllr, you are hereby summoned to attend a **VIRTUAL MEETING OF THE PARISH COUNCIL**, to be held on **Monday 13th July 2020** at 7.30pm.

Members of the public and press who wish to remotely access the meeting, please contact deputyclerk07@gmail.com by 9.00am on the day of the meeting so that arrangements can be made to join the virtual meeting. The business to be transacted is set out below.

Dated 6th July 2020

Signed: *Anne Chisholm* Clerk

1	2020/481	To make declarations of interest in any matter on the agenda. (Where an interest becomes apparent during the course of any discussion, it must be declared at that time.)
2	2020/482	To receive apologies for absence.
3	2020/483	To receive public comment. (The meeting will be adjourned for the duration of this item.) Please note that: 3.1 A maximum period of ten minutes will be made available for members of the public to comment on any matter. (Individuals will be asked to restrict their contribution to 3 minutes). 3.2 If a County Councillor or District Councillor is in attendance they will be given the opportunity to raise any relevant matter.
4	2020/484	To consider the minutes of the virtual monthly parish council meeting held on 8 th June 2020 and when approved to sign them as a true record.
5	2020/485	To consider the minutes of the virtual extraordinary parish council meeting held on 22 nd June 2020 and when approved to sign them as a true record.
6	2020/486	6.1 Matters Arising from the meeting held on 8 th June 2020 454.3 – Letter to landowner 472.4 – Online banking update 476 – Pavilion Keys 6.2 Matters Arising from the extraordinary meeting held on 22 nd June 2020 484.3 Tree Works Consultation Process update
7	2020/487	To receive the chairman's report
8	2020/488	Items for determination: 8.1 To approve and adopt the revised Standing Orders 2018 8.2 To consider a request to establish a community email system 8.3 To review the Community Engagement Statement 8.4 To consider an annual subscription to Zoom 8.5 To consider a consultation request from NALC – Code of Conduct 8.6 To approve delegated authority to pay staff and invoices in August.
9	2020/489	9.1 To receive a verbal report from the Planning Committee and conclude any planning matters outstanding 9.2 To discuss and consider the Butt Lane Housing Development application

10	2020/490	Finance 10.1 To approve and sign the bank reconciliation 10.2 To approve and sign the Schedule of Payments 10.3 To sign cheques for invoices due for payment 10.4 To receive the quarterly Internal Audit report 10.5 To receive the quarterly budget update
11	2020/491	To approve and sign the Annual Receipts and Payments Account
12	2020/492	To receive the Annual Internal Auditors report
13	2020/493	To approve and sign the Annual Governance Statement 2019/20
13	2020/494	To approve and sign the Accounting Statements 2019/20
14	2020/495	14.1 To receive reports concerning the Playing Field, Pavilion and Play Area. 14.2 To consider any quotations for necessary repairs and maintenance.
15	2020/496	To receive Councillor reports (for information only)
16	2020/497	Correspondence for information only: 16.1 NALC – Website Accessibility Publication 16.2 RBC – Covid 19 Financial Implications
17	2020/498	To consider any insurance/risk assessment issues
18	2020/499	To consider any issues arising from GDPR
19	2020/500	Date of next virtual meetings – Planning – 10 th August – if required Full Council 14 th September 2020