

East Bridgford Parish Council**Minutes of the Meeting held on Monday 3rd July 2017 at 7.30 pm in the Methodist Chapel**

Present: Cllr P Clarke (Chairman), Cllrs D Atkins, P Bancroft, N Hall, R Hunt, D Meylan, T Norman, G Stevens, T Strutt (from item /179), J Turner

Also present: Mrs J Barlow (Clerk), Borough Cllr N Lawrence, County Cllr F Purdue-Horan (to item /179), Mrs J Molineaux (Minute Secretary)

2017/159	To make Declarations of Interest
	Cllr Atkins on matters relating to the Community Plan & Springdale Wood; Cllr Clarke as an Officer of the Bowls Club; Cllr Hunt on matters relating to the Wharf and the Marina; Cllr Norman on matters relating to Fraser Brown Solicitors; Cllr Strutt on matters relating to the Academy.
2017/160	Apologies for Absence
	Cllr M Verner, Mr E Temple (Deputy Clerk)
	The Chairman adjourned the meeting and brought forward Public Comment.
2017/163	To receive Public Comment
	Cllr Purdue Horan reported on 3 proposals that he had been consulted on: Proposal for Trent Lane to be made one-way only – he had no objection. A 12 month trial is being proposed. Proposal to allow two way traffic for cyclists to be put forward. Slow markings, chevrons and marker posts to be installed on Higgs Corner on Kirk Hill – no objection Proposal to install two series of reflective marker posts on the approaches to the junction on Butt Lane and the old A46 – no objection
2017/161	To consider the Minutes of the Monthly Meeting held on 5 June and when approved to sign them as a correct record
	It was proposed that the Minutes be approved and signed, and all in favour.
2017/162	To receive reports on matters arising from the minutes and answer questions from Councillors.
2017/162.1	Re: 2017/136 – Hedge at Browns Lane – this has now been trimmed. Hedge opposite school still to be trimmed
2017/162.2	Re 2017/138 – Overhanging tree thought to be on Cuttle Hill Gardens belongs to property on Kneeton Road/Browns Lane corner – this matter is in hand. - Tree on Brunts Lane – Clerk and Diocese still liaising on this matter. Trees on Butt Close – this matter is outstanding but in hand.
2017/162.3	2017/141.1 – “No Dogs” sign has gone up, “No Drones” sign is being sourced.
2017/162.4	2017/143.1 – Cllr Bancroft reported on a meeting with Streetwise – a reviewed list of tasks has been drawn up. Cllr Turner confirmed that a full report has been sent to Killingley, and that he will follow this up in two weeks. Action: Cllr Turner to follow up with Killingley
2017/162.5	Re: 2017/145 – potential exception site adjacent to Fosters Close – the Clerk reported that we will hear more later in July.
2017/162.6	Re: 2017/148.1 – boundary maintenance issue at Springdale Wood – in hand
2017/162.7	Re: 2017/148.2 – Springdale Wood Management Agreement. It was proposed that the management agreement be referred to the Allotments and Open Spaces for a full review. Majority in favour. Action: Allotments and Open Spaces to meet to review and report back to August meeting.
2017/162.8	Re: 2017/157 Cllr Atkins had received quote of £1200 to replace space dividers in the car park. Further quotes to be obtained.
2017/162.9	Re: 2017/157.3 It was confirmed that grass cutting around perimeter of Butt Close has been done.
2017/162.10	Re: 2017/157.4 It was confirmed that signs on the football fence have been replaced.
2017/164	To receive the Chairman’s Report
	The Chairman had circulated his report (see Appendix). Action: Clerk to write letter of thanks to the Horticultural Society for a successful Village Show Action: Clerk to write letter of thanks to David Maddison as he retires after many years of service as Head Teacher at St Peters. Cllr Hall voiced his disappointment about the poor turnout for Feast Sunday. The Clerk gave an update on the gate on the Butt Lane by-way. Jane Baines (NCC) has confirmed that NCC are planning to downgrade the Restricted Byway to a bridleway to facilitate installing gates/fencing.

2017/165	To consider and make recommendations on planning applications and receive RBC decisions See Appendix for full report. <u>17/01314/FUL</u> - Mr and Mrs Stein - The Old Mill, 101 Kneeton Road NG13 8PJ Conversion of a double garage, within a dwelling attached to the listed windmill tower, to a home-office; including the replacement of two garage doors with new timber windows within the existing openings - with timber side panels and brickwork up to the sills - all to match the existing. Council had no objection
2017/166	Finance
2017/166.1	To receive the Statement of Account to 30 June 2017.
2017/166.2	To approve and sign the Schedule of Payments: It was proposed that the Schedule of Payments be approved and signed, seconded and all in favour with one abstention.
2017/166.3	To sign cheques for invoices due for payment.
2017/166.4	To receive the RFO's report
2017/167	To discuss matters relating to the Playing Field
	It was reported that paths leading to Butt Close had to be cleared on the morning of the Village Show. Resulting bags of green waste to be disposed of – Action: Cllr Hall to arrange. Action: Clerk to plan in arranging the clearing of these paths in May 2018 in advance of Show.
2017/168	To discuss any matters arising with regard to the Pavilion and the extension
	Cllr Turner reported that the Sports Club have appointed an architect and planning permission application is expected to be submitted by the end of July – this will include the demolition of the viewing lodge.
2017/169	To receive a report on the play area and consider quotations for any remedial work required
	See above under item 2017/162 regarding meeting with Streetwise It was proposed that the Parish Council releases £700 for the purchase of 8-10 tons of bark for future use. Seconded and all in favour.
2017/170	To consider overgrown hedges/trees with particular reference to Kirk Hill
	The Clerk reported on discussions with the Diocese's land agent with regard to responsibility for trees, hedges and ditches. Clerk has contacted NCC and on receipt of their reply will get back in touch with the Land Agent.
	It was reported that a gatepost along Bridgford Street has broken – Cllr Lawrence confirmed that this is the Parish Council responsibility. Action Cllr Hall to arrange repair by Bill Marshall. 25% of the costs to be reclaimed from NCC Rights of Way.
2017/171	To consider the Sports Club's request with regard to waiver of the maintenance fund contribution
	It was proposed that the Sports Club pay £500 in the light of the unforeseen rates bills that have been agreed. Seconded and all in favour with one abstention.
2017/172	To consider the request to write off the loan of £200 towards the cost of purchase of an anemometer
	Cllr Atkins declared an interest. The loan had been agreed on the basis that it would be repaid should the project go forward. It was proposed that the loan is written off – seconded and all in favour.
2017/173	To consider use of social media
	Cllr Lawrence reported on Bingham and Newton's use of social media as a method of communication with residents. It was proposed that this is not taken forward at this time. Seconded and the majority in favour.
2017/174	To consider matters arising from the review of parish documents to include mowing of the field, the Wharf Registration and insurance items
	Nothing to report
2017/175	To receive a report on matters on the monthly list of outstanding issues
	Nothing to report
2017/176	To consider whether there are any consultation issues arising from the agenda
	Nothing to report

2017/177	To consider whether there are any insurance/risk assessment issues arising from the agenda
	Nothing to report
2017/178	To receive reports from committees
	The Clerk gave a report from the recent Allotment and Open Spaces walkabout. Cllr Turner gave a report on the Sports Club AGM – it was suggested that the re-opening of the pavilion by Cllr Cutts be marked by a plaque – Action: Cllr Clarke to look into costs.
2017/179	To receive and consider reports from the Clerk
	One Drive training – Action Clerk and Cllr Clarke to send guidance to Cllr Stevens and Cllr Strutt. Information had been circulated to Cllrs about the village website being hacked – this has now been resolved. Cllrs were informed about changes to Data Protection laws – the Clerk is working her way through the NALC guidance. Further to a query at the Annual Meeting, Cllr Strutt confirmed that she was co-opted as community governor at the Academy and also acts as Academy representative on the Parish Council. Action: Minute Secretary to check minutes reflect this. Cllr Strutt had received a communication from the ex-treasurer of Neighbourhood Watch as there is no replacement treasurer.
2017/180	To receive matters for report
2017/180.1	Cllr Atkins confirmed that the village is through to Round Two of the Best Kept Village competition.
2017/180.2	Cllr Hunt reported that the boatyard is silting up heavily. Action Cllr Hunt, as tenant, to write to the Parish Council with his concerns.
2017/180.3	Cllr Turner reported that there is a revised schedule for the re-varnishing of the seats in village. Action: Cllr Turner to update and send to Clerk for action
2017/180.4	Cllr Turner reported 3 cars which seem to be permanently parked in the carpark. Action: Cllr Clarke to issue notices.
2017/180.5	Cllr Lawrence reported hedge at end of Brickyard Lane which needs trimming. Action: Clerk to send letter.
2017/180.6	Cllr Clarke reported that the small plum tree at the back of the car park was identified for removal in the tree survey. Action: Cllr Hall to arrange for its removal.
2017/181	Correspondence for information only
	As circulated to Cllrs prior to the meeting.
	There being no further business the meeting closed at 9.25pm

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Chairman

Date:

East Bridgford Parish Council

Appendix to the Minutes held on Monday 3 July 2017 at 7.30pm in the Methodist Chapel

2017/164 - Chairman's report, July 2017

Village show

The weather was kind and the attendance high. Many congratulations to the Show Committee and their teams of volunteers for a very successful event.

Feast Sunday

The Feast Sunday service, a joint one between Church and Methodist Chapel, took place as part of the weekend celebrations. There was the customary minute's silence while a wreath was placed on the memorial on behalf of the Parish Council by myself, assisted by RBC Cllr. Lawrence. This was the first year without any British Legion official presence, and, although the uniformed organisations paraded as usual in good numbers, there was a sense of sadness that time and circumstances have reduced the overall impact.

Drone signs and other Butt Close signs

'No drones' signs have been ordered. They are not ideal but there is as yet a very limited range. Commercial signs are available in the USA but clearly the demand is not sufficient over here yet. A replacement 'No dogs in the playground' sign has been obtained and fitted to the northern gate of the play area, and the kick-in goal safety sign has been reinstated to the wire fence.

Travellers

A very large contingent of travellers and their vehicles briefly appeared on the Butt Lane by-way and verges near the allotments. This was reported to RBC and the police, but in the event they moved on and, it appears, occupied a field to the south and west of the A6097 fly-over of the railway at Lowdham. This is a reminder that we should continue to push for suitable gates for the by-way and use this as further supporting evidence that the overall cost will be much less for RBC and NCC in the long term than sorting out this kind of issue, plus any fly-tipping etc.

David Maddison

David retires from his post as Head Teacher of St. Peter's Academy after many years of distinguished service at the end of the summer term. In addition to his service on behalf of the children in the parish, he has also contributed to other activities in the village, not least the Village Show. The PC will no doubt wish to recognise his contribution.

2017/165 Planning

Where it states "permission granted" it may be approved subject to conditions.

Planning Applications received in June 2017

17/01314/FUL - Mr and Mrs Stein - The Old Mill, 101 Kneeton Road NG13 8PJ

Conversion of a double garage, within a dwelling attached to the listed windmill tower, to a home-office; including the replacement of two garage doors with new timber windows within the existing openings - with timber side panels and brickwork up to the sills - all to match the existing. Parish Council had no objection.

Decisions yet to be made by RBC on the following

17/00920/FUL renewal of 05/00650/FUL - Mr N Dexter - 2 Hackers Close NG13

Construction of 4 dwellings and access road

Council had no objection. This is a renewal of an existing planning permission. Since the council meeting it appears that Martin Oglesby has filed with the planners a personal objection based on his personal circumstances and his title deeds but that is for the planners to consider.

17/00865/FUL - Mr & Mrs Perkins - Reindeer Inn NG13 8PH

Erection of two dwellings, conversion of barn/store to dwelling. Council wished to file an objection.

17/00713/FUL - E and A Robens (Planning application) - 6 Kirk Hill NG13 8PE

Demolition of single storey rear section of 6 Kirk Hill and construction of two storey rear extension, conversion of stable and garage/workshop to a dwelling and family annexe, construction of car port/store building and boundary wall. Council had no objection.

17/00714/LBC (Listed Building Consent) - E and A Robens - 6 Kirk Hill NG13 8PE

Demolition of single storey rear section of 6 Kirk Hill, conversion of stables and garage/workshop to a dwelling and family annexe, construction of boundary wall. Council had no objection.

17/01150/FUL (Planning application) - E and A Robens - 6 Kirk Hill NG13 8PE

Demolition of single storey rear section of 6 Kirk Hill being an unlisted building in a Conservation Area. Council had no objection.

17/01230/TPO - Graham Rodger - 4 Bramley Close NG13 8QR

Crown thin walnut tree by 25% pruning and removal of branches. Council wished to file an objection unless the RBC tree officer specifically consents on safety grounds.

APP/P3040/W/17/3169170 - Mr Robert Shaw - The Old Hall, Kneeton Road, NG13 8PG

Proposed new dwelling within the grounds of the Old Hall following removal of swimming pool. Appeal filed against refusal of planning permission, application 16/01817/FUL.

Decisions made by RBC on the following in June

17/00758/FUL - Mr J Farrington - 6 College Street NG13 8LE

Construction of dwelling. Permission granted

17/00861/FUL - Mr Kevin Booth - 4 Dovecote Close NG13 8PR

Erect 1m high wall with additional 1m high fence to boundary to replace existing fence and hedge. Permission refused

17/010906/FUL - Mr N Murphy - 3 Manor Rise NHG13 8PX

Lean-to greenhouse (resubmission for 17/00346/FUL for which permission was granted but this is an amendment . Permission granted.

2017/175 – Outstanding issues

Date	Issue
October 08	Double yellow lines
	Sports Club Lease – signed, but not yet registered
August 14	52 Kneeton Road Replace Tree – 14/00875 TPO – Tom Petitt
October 14	Seats to be revarnished around village
August 15	Cuttle Hill project – deferred
December 15	Improved footpath around Butt Close
July 16	Water Discharge from bank above Marina
October 16	Community Speedwatch Exercise
May 17	Five Year consultation on the dualling of the A46

2017/166 – Finance

MEETING OF EAST BRIDGFORD PARISH COUNCIL TO BE HELD ON 3 JULY 2017				
CLERK'S FINANCIAL REPORT				
Statement of account		at	28/06/2017	
Balances :				£
Bank of Scotland current ac				47037.74
				<u>47037.74</u>
* Note:				
Of total funds, reserve for maintenance of village heritage assets:				
			£	
b/f	25/09/2014		500.00	re 2014/15
transfers in / out	30/09/2015		500.00	re 2015/16
transfers in / out	29/09/2016		500.00	re 2016/17
c/f	28/06/2017		1500.00	
Summary of receipts and payments				
Receipts	01/06/2017	to	28/06/2017	
<u>Accounts heading</u>			<u>Description</u>	£
Allotment rent and land			Allotment rent	57.50
Allotment rent and land			Allotment rent	61.25
Allotment rent and land			Allotment land rent	118.22
Wharf rent			Wharf rent due 24/6/17	1125.00
				<u>1361.97</u>
Supplementary Payments - June 17				
<u>Accounts heading</u>			<u>Description</u>	£
Legal and Professional			Legal fees re Wharf registration	450.00
Rent and Rates			Field rent q/e 31/8/17	87.50
				<u>537.50</u>
Payments - July 2017				
<u>Accounts heading</u>			<u>Description</u>	£
Management expenses			Hosted exchange - 6 months	29.70
Staff costs			Net salaries	749.81
Staff costs			PAYE and NIC q/e 30/6/17	209.92
Casual Labour/Litter			Casual labour and litter picking	350.00
Management expenses			Domain names	132.11
Open spaces			Signs	12.63
Rent and rates			Bridgford Street rent y/e 31/7/18	100.00
Management expenses			PAT tests	25.00
				<u>1609.17</u>
Signed				
			Chairman EBPC	Dated
Signed				
			Clerk & RFO	Dated