

East Bridgford Parish Council**Minutes of the Meeting held on Monday 4 September 2017 at 7.30 pm in the Methodist Chapel**

Present: Cllrs P Clarke (Chairman), P Bancroft, N Hall, R Hunt, D Meylan, T Norman, G Stevens, J Turner, M Verner

Also present: County Cllr F Purdue Horan, Mrs J Barlow (Clerk), Mr E Temple (Deputy Clerk), Mrs J Molineaux (Minute Secretary)

Residents: Chris Henwood

2017/205	To make Declarations of Interest in any matter on the agenda. (Where an interest becomes apparent during the course of any discussion, it must be declared at that time.)
	Standing declarations as follows: Cllr Atkins on matters relating to the Community Plan & Springdale Wood; Cllr Clarke as an Officer of the Bowls Club; Cllr Hunt on matters relating to the Wharf and the Marina; Cllr Norman on matters relating to Fraser Brown Solicitors; Cllr Strutt on matters relating to the Academy.
2017/206	Apologies for Absence
	Cllr Atkins, Cllr Strutt, Borough Cllr Lawrence, all away.
	The Chairman adjourned the meeting and brought forward Public Comment.
2017/209	To receive Public Comment
2017/209.1	Chris Henwood has received a substantial supply of new footpath leaflets, and wanted to suggest a "relaunch" of the village welcome pack, with a copy of this leaflet as well as inserts from other village organisations to be distributed alongside the free Christmas edition of the village magazine which goes to every house in the village.
2017/209.2	Chris Henwood also wanted to suggest the Parish Council submits an article for the magazine as a follow up to the achievement of runner up in the Best Kept Village competition.
	The Chairman brought forward item 2017/210 Chairman's Report
2017/210	To receive the Chairman's Report
	The Chairman had circulated his report (see Appendix). In relation to the Best Kept Village competition, it was agreed to discuss the purchase of more floral displays for the village at the October meeting. Action: Clerk to add to October agenda The new plaques for the pavilion have been purchased and were available for inspection at the meeting prior to them being installed in a position to be decided by the Sports Club. In relation to the footpath issue along the bank of the River Trent, it was reported that an overnight fishing competition had been held with no toilet facilities provided which might have resulted in the bags of rubbish being left and human waste being left on the bank. It was agreed to arrange for Streetwise to inspect the site as a health and safety concern. Action: Clerk to contact Streetwise to arrange site visit.
2017/207	To consider the Minutes of the Monthly Meeting held on 7 August 2017 and when approved to sign them as a correct record
	Subject to the correction of typographical errors, it was proposed that the Minutes be approved and signed, seconded, and all in favour.
2017/208	To receive reports on matters arising from the minutes and answer questions from Councillors.
2017/208.1	Re 2017/186.1 Cllrs Clarke and Verner had visited the property next to the village car park – drainage problems do not appear to be coming from the car park. Severn Trent have visited the property and are liaising with the owner.
2017/208.2	Re 2017/187 There are renewed concerns about the gates to Butt Close being left open. Clubs using the facility have been written to by the Sports Club, as requested. It was agreed that the Clerk should flag the concerns again. Action: Clerk to write to Sports Club.
2017/208.3	Re: 2017/185.1 In relation to the ditches along Kirk Hill, the tenant, at the request of the Diocese, is planning to lay some channels to maintain the ditches.
2017/208.4	Re 2017/189.1 The reimbursement of the planning fee from the Sports Club has now been received.
2017/208.5	Re 2017/197 In relation to the implementation of the Policy for dealing with abusive persistent or vexatious complaints, Cllr Clarke reported that agreed actions had been completed.
2017/208.6	Re 2017/198 – Tree at 52 Kneeton Road – Clerk has contacted Tom Petitt who has asked the owner to confirm the tree has been replaced.

2017/211	To consider and make recommendations on planning applications and receive RBC decisions
2017/211.1	See Appendix for full report. <u>17/00839/FUL</u> E Bech, Old Telephone Exchange, Butt Lane NG13 8NY Conversion into a dwelling Council had no objection. <u>17/01920/FUL</u> Mr and Mrs J Firth, 2 Trent Lane NG13 8PF Substantial demolition of conservatory and reconstruction to form single storey extension Council had no objection <u>17/02022/TPO</u> PF Smith, 14 Main Street NG13 8PA Crown reduce by 10-15% sycamore Council had no objection. It was reported that planning permission had been granted for the Pavilion extension with no conditions. Action: Deputy Clerk to clarify.
2017/211.2	The Parish Council has received a letter from a resident voicing concerns about a proposed telecoms mast near the sewage pumping station on Springdale Lane. Action: Clerk to respond, explaining that grounds for objecting are restricted and referring to the guidance issued by Poole Council on the matter. Action: Cllr Clarke to mention in the magazine.
	The Chairman brought forward Item 2017/222
2017/222	To consider the proposal from Metropolitan Housing for new housing on the site of the garages at Holloway Close
	An email had been received from Metropolitan housing regarding plans to build 5 small properties on the site and inviting comments. It was proposed that the formal planning application should be awaited before comments are made. Seconded and all in favour. Action: Clerk to reply
2017/212	Finance
2017/212.1	To receive the Statement of Account to 31 August 2017.
2017/212.2	To approve and sign the Schedule of Payments: It was proposed that the Schedule of Payments be approved and signed, seconded and all in favour.
2017/212.3	To sign cheques for invoices due for payment.
2017/212.4	To receive the RFO's report
2017/213	To discuss matters relating to the Playing Field
	The Deputy Clerk reported no response as yet from the Department for Education re freehold of Butt Field.
2017/214	To discuss any matters arising with regard to the Pavilion and the extension, and provision of an asbestos survey and log
	Cllr Turner reported that planning permission for the Pavilion extension has been approved. Four tenders are being considered for the work. A quotation has been sought for an asbestos survey and log – it was agreed that this will be put on the agenda for October. Action: Clerk to add to agenda for October.
2017/215	To receive a report on the play area and consider quotations for any remedial work required
	Cllr Bancroft reported. Additional bark has been laid. A sand rake has been purchased. Cracknell and Killingley site visit took place as arranged. Killingley have written to timber suppliers. No urgent recommendations were made by the Streetwise quarterly report Cllr Bancroft reported on an incident where he was approached while on PC business by an individual who behaved threateningly towards him. It was agreed to note for now but to monitor. See also Item 2017/227. It was reported that there is some damage to the double air walker – it was agreed to tape this off until it is repaired by the supplier as it is still under warranty. It was proposed to approve a total of £234.35 to cover fencing works, projecting bolts and replacement of screws. Seconded and all in favour.
2017/216	To consider the quotations received and award the contract for redecoration of village seats and benches

	Three companies had been approached for quotations. It was proposed that Bill Marshall's quotation for £2000 be accepted and taken forward. Seconded and majority in favour, with two abstentions.
	County Councillor Purdue Horan left the meeting
2017/217	To consider the request to supply a Christmas Tree for the festival at St Peter's Church between 8th and 10th December 2017
	After discussion, it was proposed for the Parish Council to not participate in the Christmas Tree Festival. Seconded and majority in favour with two abstentions. Action: Clerk to write to Gill Blagg
2017/218	To consider formalising a policy for use of the Parish Council noticeboard(s)
	Cllr Clarke had circulated a draft policy for use of the Parish Council noticeboards. It was proposed to adopt the new policy, seconded and all in favour. Furthermore, it was proposed that the Parish Council make no further use of the Village Hall notice board and return the key. Seconded and majority in favour.
2017/219	To consider amending the wording on the Car Park Notice
	It was agreed to amend the wording on the Car Park Notice to try to address the issue of people using it as a long-stay / permanent car park. Action: Cllr Clarke to mention in the Village Magazine and to produce draft wording for the amended notice.
2017/220	To consider matters arising in respect of Springdale Wood (to include those relating to the Management Agreement brought forward from the August meeting and use of drones)
	Further to the decisions made at the last meeting, the outstanding matters are: The annual clearing of the main pathways as identified on a map provided to the Allotments and Open Spaces Committee – it is not anticipated that this will be a large task. Cllrs were in agreement with the mapped paths shown and the Parish Council will pay for an annual cut, to be completed at a time to be notified by the 'Friends'. An amendment to the wording around insurance – a draft has been completed and approved with the Friends of Springdale Wood Management Agreement to be updated to reflect these changes – Action: Clerk The group also wishes to use a drone to carry out an aerial survey of the site – it was agreed that the new drones policy allows for use of drones in this circumstance.
2017/221	To consider matters raised in relation to silting at the Marina
	Cllr Hunt has carried out a survey of the site and circulated photos to the meeting. It is believed the silting is produced as a result of soil being deposited from NCC drainage pipework. Cllr Hunt reported that the site could be excavated. It was agreed to seek a site visit between NCC and Cllrs Clarke, Hunt and Turner. Action: Cllr Turner to approach Luke Smith in the first instance.
2017/223	To consider the new Data Protection Regulations
	The new GDPR regulations are now in force and all organisations need to comply by May 2018. NALC are offering training and support. It was agreed to task the Deputy Clerk to review the Parish Council's requirements in this regard and to report back to the Clerk and Chairman. Action: Deputy Clerk
2017/224	To consider matters arising from the review of parish documents to include mowing of the field, the Wharf Registration (confidential item) and insurance items
	An update has been received from the solicitors.
2017/225	To receive a report on matters on the monthly list of outstanding issues
	See Appendix The tree on Kneeton Road can be removed from the list. Re-varnishing of seats – this has now been agreed and will take place in the coming weeks.
2017/226	To consider whether there are any consultation issues arising from the agenda
	Nothing to report
2017/227	To consider whether there are any insurance/risk assessment issues arising from the agenda
	With regard to the incident involving Cllr Bancroft experiencing threatening behaviour (see Item 2017/215), it was agreed that Councillors and Officers should inform the Clerk of any incidents as soon as possible and that these will be reported to the next meeting. Action: All

	Councillors and Officers.
2017/228	To receive reports from committees
	Nothing to report
2017/229	To receive and consider reports from the Clerk
	Rushcliffe BC had received an enquiry from an East Bridgford resident concerning the contact page on the website which could be interpreted to mean that any contact to the Council should be made in writing, by post. Action: Deputy Clerk to advise additional sentence to clarify and arrange for the website to be amended.
2017/230	To receive matters for report
	Cllr Verner reported a worsening problem with dog fouling on Butt Close. Action: Clerk to add to the October agenda with regard to a "dogs on leads" policy for Butt Close; Chairman to note in village magazine article.
2017/231	Correspondence for information only
	As circulated to Cllrs prior to the meeting. Cllr Clarke had received framed pictures and a book "Images of East Bridgford" from John Chater, a former resident – it was agreed to pass these to the Local History Group. Action: Cllr Clarke.
	There being no further business the meeting closed at 9.45pm

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Chairman

Date:

East Bridgford Parish Council

Appendix to the Minutes held on Monday 4 September 2017 at 7.30pm in the Methodist Chapel

2017/210 - Chairman's report, September 2017

Plaques for the pavilion

These have been ordered and are due to be delivered in time to be brought to the meeting, following which decisions are needed about where to place them and how to mark the occasion(s).

Footpath issue along the bank of the River Trent

A parishioner has reported a nasty incident where her dog ingested material contaminated by human waste on the footpath by the Trent. She has written to the Secretary of the anglers' club which owns the rights and he has replied that it is not only anglers who use that footpath or who stay for extended periods on the banks of the river. The Clerk has been asked to contact the Footpaths Officer at NCC. One possible way forward might be to ask the anglers' club if it will do occasional voluntary sweeps to clear the banks. This might require some 'pump-priming' assistance from RBC with sticks and bags plus arranged collection from, say, the fishermen's car park or the weir.

Best kept village competition

Now might be a good time to think about how we might just get over the winning line next year. Some people have suggested that having more floral displays might do it. Cllr. Hall does a grand job with the planters under the signs on the entry roads to the village, which add extra colour and interest. Perhaps we could consider having some floral 'towers' at key points, like the corner of Haycroft, Cuttle Hill, the car park and even the Medical Centre. This would require some capital expenditure and it would not be fair to rely on voluntary watering etc. for such extended provision so a casual labour contract for using a water bowser etc. would be needed. An example picture will be attached when this report is circulated. If Councillors want to consider this idea, it could be put on a future agenda.

2017/211 Planning

PLANNING APPLICATIONS RECEIVED in August

17/00839/FUL

E Bech, Old Telephone Exchange, Butt Lane NG13 8NY

Conversion into a dwelling

Council had no objection.

17/01920/FUL

Mr and Mrs J Firth , 2 Trent Lane NG13 8PF

Substantial demolition of conservatory and reconstruction to form single storey extension

Council had no objection

17/02022/TPO

PF Smith, 14 Main Street NG13 8PA

Crown reduce by 10-15% sycamore

Council had no objection.

Decisions yet to be made by RBC on the following

17/01490/FUL

Marcus Waldram, 21 Main Street NG13 8PA

Detached garage (*revised plans submitted*)

17/01603/FUL

Steve Cooper, 29 College Street NG13 8LE

(Remove outbuilding/garage) 2 storey side/rear extension and detached garage.

17/01718/TPO

Mrs Amanda Hardy , 3 Cuttle Hill Gardens NG13 8PW

Works to oak tree, crown reduce by 50% , crown thin 20% and remove all dead wood.

APP/P3040/W/17/3169170

Mr Robert Shaw, The Old Hall, Kneeton Road, NG13 8PG

Proposed new dwelling within the grounds of the Old Hall following removal of swimming pool.
Appeal filed against refusal of planning permission, application 16/01817/FUL.

Decisions made by RBC on the following in August

17/01509/PAA

Craig Taylor, 12 Brunts Lane NG13 8NQ

Single storey rear/side extension measuring 7m from the rear of the original dwelling and having a flat roof height of 3m.

Prior approval class A , not required

17/01590/FUL

Kevin Booth, 4 Dovecote Close NG13 8PR

Replacement fence

Permission granted

17/01591/FUL

East Bridgford Parish Council, Butt Close playing field NG13 8LF

Demolition of existing detached wooden tennis viewing lodge. Extension of the existing pavilion to create a new clubroom.

Permission granted. The existing planning permission for the Sports Pavilion from Rushcliffe BC was dated 12 May ref M1/87/0447/P and relates to the construction of the main Pavilion in its present location.

Condition 2 reads:-

The building shall not be used for music singing and dancing and shall only be used in connection with sporting activities taking place on the adjoining playing field.

This 1987 planning permission is still in place, because the recent work on the Pavilion was a refurbishment, not a new building requiring new planning permission. There was some surprise expressed by Cllrs that there was no such 1987 condition attached to the proposed extension and it was not generally desired to split the uses of the pavilion. Perhaps it was implied, the Parish Council was unsure. Deputy Clerk to check.

17/00920/FUL renewal of 05/00650/FUL

Mr N Dexter, 2 Hackers Close NG13

Construction of 4 dwellings and access road

Permission granted

17/00865/FUL

Mr & Mrs Perkins, Reindeer Inn NG13 8PH

Erection of two dwellings, conversion of barn/store to dwelling. Revised plans submitted.

Permission granted

2017/225 – Outstanding issues

Date	Issue
October 08	Double yellow lines around the village ~ being reviewed
	Sports club Lease
August 14	52 Kneeton Road Replace Tree - 14/00875TPO ~ Tom Petitt - to be removed from list (Sept 17)
October 14	Seats to be Re-varnished around Village - now been agreed and will be carried out in coming weeks (Sept 17)
August 15	Cuttle Hill project -Deferred
December 15	Improved footpath around Butt Close
July 16	Water discharge from bank above Marina
October 16	Community Speedwatch Exercise
May 17	Five year consultation on dualling of A46

2017/212 – Finance

MEETING OF EAST BRIDGFORD PARISH COUNCIL TO BE HELD ON 4 SEPTEMBER 2017					
CLERK'S FINANCIAL REPORT					
Statement of account					
				at	31/08/2017
Balances :					£
Bank of Scotland current ac					43391.44
					43391.44
* Note:					
Of total funds, reserve for maintenance of village heritage assets:					
				£	
b/f	25/09/2014	500.00	re 2014/15		
transfers in / out	30/09/2015	500.00	re 2015/16		
transfers in / out	29/09/2016	500.00	re 2016/17		
c/f	31/08/2017	1500.00			
Summary of receipts and payments					
Receipts					
		01/08/2017	to	31/08/2017	
<u>Accounts heading</u>				<u>Description</u>	£
Grants,donations and miscellaneous				Reimbursement of planning fee	192.50
					192.50
Supplementary Payments - August 17					
<u>Accounts heading</u>				<u>Description</u>	£
					n/a
					0.00
Payments - September 2017					
<u>Accounts heading</u>				<u>Description</u>	£
Open spaces				Repair and maintenance works	165.00
Playing field and pavilion				Plaques	237.66
Subscription				Annual subscription CRPE	36.00
Staff costs				Net salaries	607.10
Casual Labour/Litter				Casual labour and litter picking	350.00
Playing field and pavilion				Play area maintenance	841.56
Insurance				Annual premium	3088.92
Playing field and pavilion				Play bark	860.00
					6186.24
Signed					
			Chairman EBPC	Dated	
Signed					
			Clerk & RFO	Dated	