

East Bridgford Parish Council**Minutes of the Annual Meeting held on Monday 8th May 2018 at 7.00 pm in the Methodist Chapel**

Present: Cllr P Clarke (Chairman), Cllrs D Atkins, P Bancroft, N Hall, D Meylan, J Turner, G Stevens, T Strutt (from item 5)

Also present: Mrs M Sharratt (Clerk); Mr E Temple (Deputy Clerk), Mrs J Molineaux (Minute Secretary),

2018AM 1	To elect a Chairman
	It was proposed by Cllr Atkins that Cllr Clarke be re-elected Chairman, seconded by Cllr Meylan and all in favour.
2018AM 2	To receive the Chairman's declaration of acceptance of office, or, if not then received, to decide when it shall be received
	The Chairman accepted the office and signed the declaration of office.
2018AM 3	In the ordinary year of election of the Council to fill any vacancies left unfilled at the election by reason on insufficient nominations
	The current vacancy is being advertised following the resignation of Cllr Norman.
2018AM 4	To decide when any declarations of acceptance of office which have not been received as provided by law shall be received
	None outstanding.
2018AM 5	To elect a Vice-Chairman
	It was proposed by Cllr Hall that Cllr Strutt be re-elected as Vice-Chair, seconded by Cllr Atkins and all in favour.
2018AM 6	To appoint Parish Council representatives
	It was agreed to re-appoint representatives as follows: NALC – Cllrs Turner, Hall and Atkins Sports Club – Cllrs Hall and Turner Village Hall Management Committee – vacant – agenda item for the June PC Meeting Supervisor of Contracted Casual Labour – Cllrs Hall, Meylan, and Turner Transport Liaison Officer – Cllr Strutt Village Magazine Coordinator – Cllr Clarke Academy Governing Body – Cllr Strutt
2018AM 7	To appoint committees
	Recreation and Amenities Committee: Cllrs Bancroft, Strutt, Atkins and Clarke Allotment and Open Spaces: Cllrs Meylan, Hall, Hunt, Stevens and Turner. Cllr Stevens is joining the AOS committee after the resignation of Cllr Norman. This committee will be required to elect a new Chair, who will then be a member of the Executive and Policy Committee. Executive and Policy: Cllrs Clarke, Strutt, Atkins, and Bancroft Playing Fields and Pavilion: Cllrs Verner, Turner, Hall, Atkins and Bancroft, with Cllr Clarke ex-officio
2018AM 8	To appoint an Internal Auditor
	It was proposed that Alan Hopwood be reappointed, seconded and all in favour.
2018AM 9	To consider the payment of any subscriptions falling to be paid annually
	It was agreed to accept the payment of subscriptions to be paid annually as detailed in the Clerk's report, with the exception of the LCR (magazine of the National Association of Local Councils – NALC) subscription which is to be cancelled
2018AM 10	To satisfy themselves that any deeds, trust documents, agreements of other documents are in the custody of the Council and/or its solicitors
	The Schedule of Deeds and Documents had been circulated prior to the meeting. It was proposed by the Chairman that the Schedule be approved as a true record and all in favour.
2018AM 11	To receive the Council's financial statement for the preceding year, for confirmation and signing
	It was noted that the Annual Return will be considered at the June PC meeting (Item for June agenda). It was proposed that the Chairman signed the end of year bank reconciliation, seconded and all in favour. The Chairman signed accordingly.

2018AM 12	To note the ages of any Councillors who are or will become 86 or over in the coming year to notify of the insurance implications.
	It was noted that Cllr Atkins will become 86 during this year – he is aware of the insurance implications.
	The meeting closed at 7.40pm

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Chairman

Date: