

EAST BRIDGFORD PARISH COUNCIL

**MINUTES OF THE MEETING HELD ON MONDAY, 2 DECEMBER 2014 AT 7.30 PM IN THE
METHODIST CHAPEL**

Present:	Chaired by Chairman Cllr P Clarke Cllrs, D Meylan, T Hartfield, P Bancroft, R Hunt, J Turner, N Hall, T Norman, T Strutt County Cllr K Cutts joined the meeting at 7.45.
Also present:	Mrs J Barlow (Clerk) EMF Temple Deputy Clerk Amanda Waring, of Catfoot Garden Design
1.	<u>To make Declarations of Interest in any matter on the agenda</u> Cllr Strutt declared an interest, as a resident, in the traffic and speed restriction issues on Butt Lane.
2.	<u>To receive apologies for absence</u> Cllr Lawrence who had just returned home following an operation. The Chairman and all Councillors wished him a speedy recovery. Cllr Atkins who was attending another meeting.
3.	<u>To consider the minutes of the meeting held on 3 November 2014 and when approved to sign them as a true record</u> It was proposed by Cllr Turner and seconded by Cllr Bancroft that the minutes be approved as amended by the deletion of the name of Cllr Cutts who was not present at that meeting.
4.	<u>To receive reports on matters arising from the minutes (not dealt with elsewhere on the agenda) and to answer questions from Councillors</u>
4.1	<u>Loan to the Pre-School Group</u> The Deputy Clerk has drawn up a Loan Agreement and this is with Cllr Strutt to discuss with the Pre-School Committee.
4.2	<u>Bags of Road Salt</u> The bags have been delivered.
4.3	<u>Gate on the Bridleway off Butt Lane</u> See para 26.1 below
4.4	<u>To Let signs</u> It was believed that the Savills "To Let" advertising boards at the industrial estate on Kneeton Road, have been removed.
4.5	<u>Hedge at 20 Moss Close/College Street junction</u> This is overgrown. Cllr Strutt has not seen this in the daylight recently and will check if it has been cut back and will inform the Clerk.
4.6	<u>Damaged tiles on the bus shelter roof on Main Street opposite the Royal Oak</u> This has already been reported to Notts CC but no repairs have been done yet.

<p>4.7</p>	<p><u>Footpath 3, Browns Lane to Butt Close</u> The Clerk has notified Jane Baines of Notts CC Footpaths that the poor surface condition has created difficulties for people with disabilities, with buggies in particular. RESOLVED;- that the surface ought to be upgraded, the Clerk to write to Jane Baines accordingly . Proposed by Cllr Maylan, seconded by Cllr Turner and all in favour.</p>
<p>4.8</p>	<p><u>Gravel extraction at Shelford</u> The Chairman reported that he has had no reply from County Highways and will send a repeat letter. Cllr Cutts hoped that there will be something approaching 3,000 objections.</p>
<p>5.</p>	<p><u>To receive public comment (the meeting was adjourned for the duration of this item)</u> None</p>
<p>6.</p>	<p><u>To receive the Chairman's Report</u> The Chairman's Report had been circulated prior to the meeting and is attached as an Appendix to these minutes with another report from him on Superfast Broadband.</p>
<p>7.</p>	<p><u>To consider and make recommendations on planning applications and receive RBC decisions</u> The Deputy Clerk had circulated details of various applications and the response of the Council to each was as follows</p> <p>14/02364/FUL Brian Dunn 22c Main Street NG13 8PA re site front door, remove internal kitchen wall, remove kitchen door and window into conservatory, and replace brickwork and window. No objection.</p> <p>14/02355/FUL Mr and Mrs R Perkins 8 Farm Close NG13 8LN Two storey and single storey extension. No objection</p> <p>14/02140/FUL Mr & Mrs Taylor, 12 Brunts Lane Demolish existing dwelling and construct replacement dwelling. Council had no objection but recommendation that the application was accepted in principle but materials and design should be in keeping with the adjoining property. Preferably with roof pantiles. Proposed by Cllr Meylan, seconded by Cllr Turner and all in favour. No other objection.</p> <p>14 / 02480/ FUL. Ms G. Fearn 14 Kirk Hill NG13 8PE Extend existing pavement crossing. There are two potential issues here.</p> <ol style="list-style-type: none"> 1. as submitted, it is considered that the proposal is dangerous, a car coming out of the property needs to reverse out on to the road at a bend before seeing whether there is traffic coming. There ought to be a hammerhead or

	<p>turning circle installed on the property, and a better splayed access. The Council objects.</p> <p>2. It is not certain whether the work has already been done in advance of planning permission</p> <p>14/02142/FUL Chris Price Topfield Farm</p> <p>The information provided so far is regarded as inadequate and the Council seeks an extension of time to obtain this and report back. It would be helpful if the deadline for responses could be extended to 7 January 2015. The Deputy Clerk was asked to apply for an extension.</p>
8.	<u>Finance</u>
8.1	<u>To receive the Statement of Account to 27 November 2014 and approve and sign the Schedule of Payments</u>
	<p>The Statement of Account and Schedule of Payments is attached as an Appendix to these minutes and had been circulated to Councillors prior to the meeting.</p> <p>RESOLVED: To accept the Statement of Account to 27 November 2014 and the Schedule of Payments for December 2014 Proposed by Cllr Bancroft, seconded by Cllr Turner and all in favour</p>
8.2	<u>To receive the RFO's Report</u>
	<p>The RFO passed a copy of the November 2014 bank statement to the Vice-Chairman for checking and signing off.</p> <p>The RFO reported that the internal audit was done by Alan Hopwood on 13th November and the Chairman signed it off.</p> <p>The RFO reported that the All-Courts cheque for £3,636 has been cancelled and a new cheque issued for £3,600. (final payment re tennis courts)</p> <p>The Clerk reported that the National Council for Local Government Services (NJC) had issued a revision for pay scales for Clerks and Deputy Clerks.</p> <p><u>The Clerk</u> £12.94 to £13.22 per hour with effect from 01.01.15 One off payment in December 2014 of £31 and another of £14 (pro rata'd) in April 2015,</p> <p><u>The Deputy Clerk</u> £9.35 to £9.55 per hour with effect from 01.01.15 One off payment in December 2014 of £6 This was approved by the Council.</p>
9.	<u>To receive an update regarding ownership of Springdale (Millennium) Wood</u>
	<p>The Chairman reported that a meeting had taken place with the Woodland Trust and discussions were continuing.</p>
10.	<u>To receive an update on the Butt Close Improvement Project</u>
	<p>The Chairman reported that the newly seeded grass has recovered well and it is looking even better than expected at this early stage. The relatively mild weather</p>

<p>11..</p>	<p>has helped. The grass is still growing strongly, and will need a treatment of weed-killer shortly. Hence it will be necessary to retain the fencing for the time being. Footpaths around this area at the College Street side are getting worn and muddy, so it was noted that residents may wish to take alternative routes. There is still evidence of motor cycles entering the field to reach the Pavilion and making the situation worse.</p> <p><u>To discuss planned changes to speed limits on roads in and around the Village</u></p> <p>The Council reviewed a copy of the Drawing No H/04078/2038/01 regarding the positioning of the revised 30mph speed limit signs. With regard to the sign on Butt Lane, at a meeting between Kendra Hourd of County Highways, Cllrs Turner Lawrence it was proposed that the 30mph zone should start adjacent to the first house on Butt Lane furthest from the village. It now appears the zone is now proposed by County Highways to start nearer to the Medical Centre. This position would have an impact on the speed warning sign that the Council has ordered, as it puts the two positions too close to each other.</p> <p>RESOLVED:- that Cllr Turner write to Kendra Hourd requesting Highways to look into this matter as it will have a large impact on the speed of traffic into the Village and the Council wishes the 30mph zone to be positioned at the original agreed site.</p> <p>Proposed by Cllr Bancroft and seconded by Cllr Hall, all in favour.</p>
<p>12</p> <p>12.1</p> <p>12.2</p> <p>12.3</p> <p>12.4</p>	<p><u>To consider matters arising from the review of Parish Documents</u></p> <p><u>Bus Shelter</u> Fraser Brown is dealing with the registration. Ongoing.</p> <p><u>Wharf registration</u> Ongoing.</p> <p><u>Wharf Lease</u> It would be useful for his existing lease to be varied by Fraser Brown to take account of and include the recent land registration application (including the correct land and access to it, if need be).</p> <p>That may require a deed of variation to the registered lease (to mutual advantage) but that is a normal consequence of the recent land registration application, and taking the opportunity to tidy up a bit, hopefully should not be an issue.</p> <p>There are two under-leases granted by Cllr Hunt many years ago, the Deputy Clerk and Cllr Hunt to locate copies of the EBPC's consent to those under-leases to keep with the Parish documents.</p> <p><u>Mowing of Butt Close</u> The lease (25 years from 2009) to the Parish Council from Nottinghamshire County Council reads:- Landlord's Covenants The Landlord (Notts County Council) covenants with the Tenant (EBPC)</p> <p><i>4.2 To be responsible for mowing the playing fields which form part of the Property (with the exception of the cricket square) and to remedy any damage occasioned by the Landlord Notts CC its agents servants or employees at its own cost to the reasonable satisfaction of the Tenant (EBPC)</i></p>

<p>13.1</p>	<p><i>4.3 To be responsible for the maintenance of all hedges and fences and to remedy any damage occasioned by the Landlord (Notts CC), its agents servants or employees at its own cost to the reasonable satisfaction of the Tenant (EBPC)</i></p> <p>The Council considered that it is Nottinghamshire County Council's clear responsibility for mowing the playing field.</p> <p>Notts CC has delegated the responsibility for the mowing work to Mark Walton of Notts CC who historically has invoiced the school, who paid the cost of the mowing from its allocated budget. The newly formed Academy (formerly 'the school') has cancelled its contract with Notts CC so Mark Walton has no-one to invoice the grass cutting 2014/15.</p> <p>Mark Walton says he will cease its mowing of Butt Close in March 2015 if this is not sorted out.</p> <p>Agreed that EBPC should not take on the clear liability of Nottinghamshire County Council and that the field needed to be mowed.</p> <p>Action:-Clerk to contact Notts CC Property Dept and to seek assistance from Cllr Cutts.</p> <p><u>Lease of Butt Close</u></p> <p>The Deputy Clerk reported that he had met Stuart Nicholson about the Sports Club lease of Butt Close and had submitted a report to all Cllrs about the proposals by the Sports Club. These were agreed, and the Deputy Clerk was instructed to write to Fraser Brown via the Clerk to ask them to advise and if agreed, to update the draft lease.</p>
<p>14.</p>	<p><u>To receive an update regarding nominations of Assets of Community Value</u></p> <p>The Reindeer Pub has been re-let to a new tenant. It was hoped that Cllr Lawrence would provide an update on what he proposes on nominations of Assets of Community Value when at his next Council Meeting.</p>

15.	<p><u>To receive an update on the Cuttle Hill Project</u> Resolved that the Clerk sign a grant application in this connection to the Supporting Local Communities Fund on behalf of the Parish Council. Proposed by Cllr Hall, seconded by Cllr Strutt and all in favour.</p>
16.	<p><u>To discuss progress with the Risk Assessment</u> Ongoing.</p>
17.	<p><u>To discuss advice received on parish computer/IT matters</u> As agreed, the Clerk has consulted Brian Haynes who recommended that:- a) the Council purchase a dedicated laptop for the Council's exclusive use and all council data on the Clerks' personal computer will be transferred across to that. b) the laptop be so set up to have "drop boxes" within it, which is a sort of electronic filing system which can hold all the correspondence and data. This will be able to be accessed by Cllrs on use of a password but financial data and records will only be accessible by the Clerk/RFO. c) cost of laptop £550 including VAT. There was some discussion whether a laptop is the best solution and the Clerk asked for a Cllr with more IT knowledge to attend a further meeting to ensure that the Council's requirements are achieved. RESOLVED that Cllr Bancroft and the Clerk arrange a further meeting with Brian Haynes with a view to detailed recommendations and costings being put forward at the February PC meeting. Proposed by Cllr Norman, seconded by Cllr Bancroft and a majority in favour.</p>
18.	<p><u>To receive an update on the proposals for improved toilet facilities at the WI hut</u> Cllr Hartfield reported that she had been assured by the W.I. that the works to be carried out will fulfil the necessary requirements and will comply with building regulations. The W.I. has accepted the quote by Paul Comerie.</p>
19.	<p><u>To consider proposals to improve car park security and address anti social behaviour</u> The Clerk reported that Amanda Wallis, RBC Neighbourhood Officer has asked residents who live near the Car Park to maintain logs about anti-social behaviour and she is liaising with CPSO Sally Charles. The Clerk was asked to find out from Amanda Wallis if she has received any reports/complaints. This should be a matter for the Priority Setting meeting on 4 December at 7pm.</p>
20.	<p><u>To discuss making an application under the Trees for Shade Scheme (Greenwood Trust)</u> It was agreed that no application be made for a grant from the Greenwood Trust for a tree in the Village car park to replace the cut-down sycamore, but that the Council should purchase and plant one. RESOLVED that Cllr Meylan discuss suitable trees with Cllrs Turner and Hunt, and come back with a recommendation. Proposed by Cllr Turner, seconded by Cllr Hunt and all in favour.</p>
21.	<p><u>To agree meeting dates for 2015</u> Monthly dates for 2015 - Monday 5 Jan, 2 Feb, 2 Mar, 13 April, 11 May, 1 June, 6 July, 3 August, 7 Sept, 5 Oct, 2 Nov and 7 Dec - all at 7.30pm at the Methodist Chapel. <u>Annual Parish Meeting</u> Thurs 23 April - 7.30pm W.I. hut <u>Annual Meeting of the Parish Council</u> - Monday 11 May 7.00pm (immediately pre May monthly PC meeting)</p>

	<p><u>Plus for Executive</u> - meeting 6.30pm Monday 5 Jan (immediately pre January monthly meeting)</p>
22.	<p><u>Monthly list of outstanding issues</u></p> <p>Double yellow lines around the village –ongoing Sports Club Lease – being negotiated with Sports Club via Fraser Brown Overgrown hedges – ongoing Butt Lane outside Medical Centre 15m of guardrail + marker post - Notts CC to carry out work Old A46 Fosseway junction, signing improvements 30mph sign on Butt Lane - ongoing Replace tree at 52 Kneeton Road Notice Board for allotments. this is in Cllr Hall’s garage ready for installation. Welcome packs for newcomers to the village Flooding, blocked/overgrown gullies & ditches on Kneeton Rd – letters have been sent to landowners on Kneeton Road Seats to be re-varnished around the village Kicking goal on Butt Close.</p>
23	<p><u>To consider whether there are any consultation issues arising from the agenda</u> None other than as discussed.</p>
24.	<p><u>To consider whether there are any insurance issues arising from the agenda</u> The possible acquisition of Springdale Wood.</p>
25.	<p><u>To receive reports from Committees</u></p> <p><u>Community-led plan “Village Vision”.</u> Mr Temple in the absence of Cllr Atkins reported that Cllrs had received a copy of the recent minutes of the sub-committee. RESOLVED that the Village website be made available for access for villagers to complete the survey questionnaire, if this access is needed. Proposed by Cllr Turner, seconded by Cllr Bancroft and all in favour.</p> <p>The issue of whether the Council will provide financial support of £500 towards purchase of SurveyMonkey software for the survey questionnaire was deferred to the January meeting.</p> <p><u>Sports Club Pavilion</u> Slipping roof tiles on the Pavilion due to balls being kicked onto the roof. Cllr Turner reported that the Club is still looking into the possibility of retiling the front elevation with tiles to be nailed on. The new draft lease to the Sports Club on repair liability reads:-</p> <p><i><u>Pavilion</u> The Sports Club shall maintain at its own expense the Pavilion to the standard of repair and condition shown in the attached Schedule of Condition and the Sports Club shall maintain at its own expense good and sufficient CCTV coverage in respect of the Pavilion and in particular the Sports Club shall at all times during the lease put and keep the Pavilion in a clean and tidy condition with its windows cleaned regularly.</i> Ongoing.</p>
26.	<p><u>To receive and consider reports from the Clerk.</u></p>

<p>26.1</p> <p>26.2</p>	<p>There are instances of fly-tipping and unauthorised use of the restricted by-way / bridleway which begins just short of the Butt Lane bridge over the A46, and which then goes under the bridge and up Springdale Lane. The Chairman will include in his Village Magazine article a reference to this and the need for residents to report to the police any examples of dangerous use of the by-way, and any fly-tipping to Streetwise via the Rushcliffe BC website. Jane Baines at Notts CC has replied and asks to be notified of any allegations of illegal use and she would need the Police Incident numbers.</p> <p>A village resident has asked that the Council request Rushcliffe planners to make it a standard requirement that all big (eg agricultural /industrial) sheds in and around the village be painted green as a more environmentally friendly colour. It was agreed that the Council do not pursue this, and it is doubtful whether the Rushcliffe planners in any event have the power to make it a standard binding requirement.</p>
<p>27.</p> <p>27.1</p> <p>27.2</p> <p>27.3</p> <p>27.4</p> <p>27.5</p> <p>27.6</p>	<p><u>To receive matters for report</u></p> <p>Cllr Hartfield reported that there are advertising banners at the corner of Cross Lane/ Main Street. It was agreed to wait until the New Year to see if the signs had been removed by then.</p> <p>Cllr Turner reported that the tree root outside the Post Office has been removed and the slabs relaid. Cllr Cutts said some work was to be carried out in the village raising kerbs. Cllr Turner said he understood that this work was to be carried out near Mill Gate but would check. <i>Footnote:- It now subsequently appears that the work has been carried out, but on Main Street on the opposite side to the Medical Centre, where the bus stops, to allow easy access.</i></p> <p>Cllr Hall reported that Footpath 23 has overhanging greenery from Mr Thomas' garden. Action. The Chairman to ring Mr Thomas to request a cut back.</p> <p>Cllr Strutt reported incidents of cars being broken into outside the Church.</p> <p>Cllr Clarke reported that the Millennium Sign outside the Post Office has its back plate coming off. Action:-The Clerk was asked to check the date of installation of the back plate and whether there is a subsisting warranty.</p> <p>County Cllr Cutts referred to the bus service being cut back from Nottingham to and from East Bridgford. Following concern from residents both in the Village and in Shelford, and at the request of County Cllr Cutts, it was decided to invite a representative from Trent Barton Buses to a future Parish Council meeting in early 2015 to explore why evening services were cut back at short notice, why there was so little consultation, and why sensible alternatives suggested by individuals have been rejected so far. A Shelford and Newton Cllr will also be invited, together with the Shelford resident who proposed a specific solution. Action:-Clerk to contact Trent Barton Buses, the Shelford Parish Council Clerk and the Shelford resident.</p>
<p>28.</p>	<p><u>Correspondence for information only</u> A list of correspondence had been circulated.</p>
	<p><u>Closure</u> The meeting closed at 9.58 pm</p> <p>Chairman Date:</p>

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Chairman's report December 2014

I have received no reply at the time of writing to the letter I sent to the Highways Department, asking several questions about the scheme for extraction of sand and gravel from Shelford West in the Notts. Minerals Plan which has been put into a formal consultation process. The deadline is 10th December, so if no reply is forthcoming, I suggest submitting the same issues to the Minerals Plan team. Other councillors may already have sent in individual objections.

Cllr. Atkins will report on a meeting which I also attended together with representatives of the Friends of Springdale Wood (& the Biodiversity Group), and a manager from the Woodland Trust, which took place at the wood to consider issues arising from the parish council taking over a lease for the wood, subject to the Trust's agreement.

The sycamore tree in the car park, which was found to be 'very hazardous' in the detailed survey by Crown Consultants, has been felled. Photos of the trunk in question after felling have been circulated to show that, as predicted in the survey, there were indeed significant cavities which could have led to catastrophic failure. A decision is now needed about replacement(s). Chippings from the tree were delivered to Butt Close, thanks to Cllr. Atkins who has also volunteered to spread them on the muddy footpath near the tennis court.

At the time the tree chippings were being delivered, Cllr. Atkins and I noticed a BT Openreach survey team at the junction of College Street and Main Street. Work is taking place in the village to install fibre optic cabling for the Better Broadband scheme, and this team was looking at the point where the cabling was due to cross College Street to the green cabinet opposite. We took the opportunity to ask about it, and it seems that the exchange is not being upgraded because the fibre optic system comes into the village at the green cabinet by the Trent Lane junction with Kneeton Road. It has since crossed Kneeton Road and been installed up Main Street. I am due to attend a briefing session at Holme Pierrepont on Thursday 27th November and will report back to the meeting.

Finally, I will be attending a presentation about Communication organised by the Mayor of Rushcliffe this week, and an event to mark the 10th Anniversary of the opening of the Grange in Radcliffe in December.

Chairman's report December 2014 Broadband Update

At the meeting for Parish and Town Councils organised by the Better Broadband team to give an update and an opportunity for questions, a number of issues became clearer.

In contract 1, the aim is to achieve 95% coverage across the whole of Notts. Decisions about where fibre optic coverage goes have been made on cost/benefit terms by Openreach so coverage may range from 100% in urban, densely populated areas to much less in outlying rural areas.

Basically, it depends upon how difficult and hence how costly it is to install the green cabinets and duct through the fibre optic cabling.

Contract 2 will follow in 2017 to extend this overall figure to 97%+ but is almost certainly going to be based on the same model and hence unlikely to solve the problems of small, isolated communities and those in technically problematical areas on the outskirts of larger ones.

There was much frustration in evidence, since those affected feel they have not had the opportunity to explore other solutions such as satellite broadband, or mobile 4G masts within this scheme, especially when they have seen nearby villages upgraded to fibre optic broadband.

There was also a plea for the County Council to make a commitment to the 20,000 or so households which will still not have any access to fast broadband by the end of contract 2 in 2019 approximately, to seek a solution as a matter of principle.

One glimmer of hope is that technology improvements have meant some of the later installations have faster and more reliable broadband, and innovations may alter the economics of provision to certain areas.

In East Bridgford, we still have the prospect of patchwork provision according to postcode. It was made clear that BT commit additional finance on a commercial basis where the actual uptake to contract packages for faster broadband is higher i.e. the more people who sign up to Infinity or other ISP equivalents when they become available, the more likely it is that the network will eventually be extended in the same area.